



How (and Why) to Move to Point K (for returning users of innonet.org)

This how-to document contains four sections, addressing the most common questions about why it's worthwhile for returning Workstation users to register at Point K:

- ▶ Why did you change things?
- ▶ What's better?
- ▶ Where is my work?
- ▶ Step-by-step re-registration instructions

If you have any questions, don't hesitate to contact us: info@innonet.org.

I. Why Did You Change Things?

As you may know, we collect feedback from visitors to www.innonet.org on an ongoing basis. What you may not know is that **we're really listening**. We are always interested in your opinions, but we don't always have the resources available to make changes, especially big changes. Point K represents a huge opportunity for us to re-engineer our tools according to feedback from you, our web constituents.

II. What's Better?

A lot: revised tools, a more robust system with greater flexibility, powerful collaboration features, and more. Details:

New tools, resources, and services on the way: The new platform gives us greater flexibility to keep adding tools and resources as you ask for them (and as we can develop them). We'll be adding two new tools (Theory of Change Online in partnership with ActKnowledge, and the Evaluation Survey Builder) in the summer of 2005, and we are piloting some new services: self-paced and facilitated online trainings, plan reviews, and more.

Re-engineered tools: Our planning and evaluation tools have been completely rebuilt. The structure of the Logic Model Builder and Evaluation Plan Builder has been updated to keep pace with developments in the leading edge of the planning and evaluation field, and in response to user feedback on the Workstation tools. The Organizational Assessment Tool has been logically branched, so you get fewer questions that don't apply to you and a smoother survey-taking experience.

More online help: Detailed usability and evaluation help is now available throughout the tools. We're asking for suggestions of particular programmatic areas you'd like to see represented in our examples. (Send suggestions to info@innonet.org.)

Compatibility improvements: Many people had technical difficulties that prevented them from using the earlier Workstation. We had an assortment of unsolvable problems with computer operating systems, browsers, and other unpredictable system settings. All of these compatibility problems have been fixed with Point K:

- Point K works for both PC and Apple computers.
- Point K works with **Windows, Mac OSX, and Linux** operating systems.
- Point K works with **Internet Explorer, Netscape, and Mozilla**.
[NOTE: Safari users **can** register and use most of the Point K tools and resources, but **cannot** currently use the Organizational Assessment Tool (OAT). We are working on that incompatibility. In the meantime, we recommend that Mac users who wish to use the OAT download another supported browser.]

Of course, we realize that there are always bugs; we're just happy to have fixed these particular bugs that were preventing people from using our tools.

III. Where is my work?

If you had a logic model, evaluation plan, or other work product that you completed in the earlier Workstation tools, you'll need to register on Point K to retrieve that work.

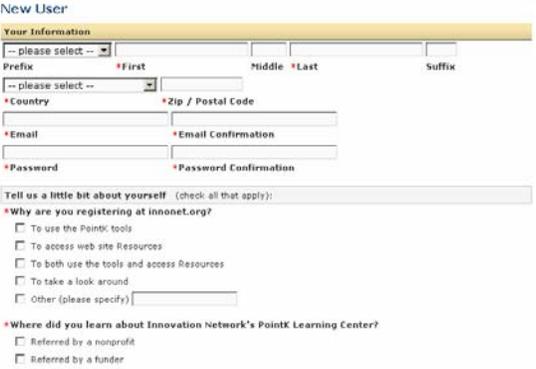
- ▶ Workstation 1.0 work has been imported into Point K as read-only; it can no longer be edited.

- ▶ Workstation 2.0 work can be imported into Point K (you do this yourself once you log in) and tweaked to fit the new structure; you won't be starting from scratch.

IV. How to Make the Move

Important: Your old Workstation login will not work in Point K. All registered innonet.org users were sent an email invitation that contained a new user login and password; however, it has come to our attention that many of these emails were not delivered due to spam filters. If you didn't get your invitation, please let us know – send your name and email address to info@innonet.org, and we'll find your user login for you.

Alternatively, if your email address has changed since your Workstation days, you should go ahead and register as a new user:

Step #	Go here	Do this
1.	<p>http://www.innonet.org</p> 	New User? Click here to Register.
2.	<p>http://www.innonet.org/?module=register</p> 	Fill out this short registration form; click "Save" at the bottom.

Step #	Go here	Do this
3.	Your email inbox	Check your email. The system will send you your assigned User Login (for example, Jane Doe’s user login might be jdoe or jadoe) and confirm your password.
4.	<p>If you don’t receive the email, go back to Point K:</p> 	Some internet service providers seem to be blocking our system emails as part of spam filtering. We’re working on that; please let us know if your email doesn’t come through so we can contact your internet service provider. In the meantime: You can see your user login under “My Profile.” You can edit your user login and password from here.
5.	If you can’t get to your user login, go back to your email inbox.	Send us an email (info@innonet.org). Include your name and email address. We’ll find your user login and send it to you directly.

That’s all there is to registration. You’re ready to start using the Point K Learning Center’s Resources. If you want to use the Point K Tools, you’ll need to **Add or Join an Organization and Import Your Work** (separate how-to documents available at Point K).